**CHIEF INFORMATION OFFICER**

The Chief Information Officer of the Association, as appointed by the President, shall:

* Be responsible to and serve on the Executive Committee of the Association
* Serve as the Association’s information resource with regard to current technological advances and their potential application to the Association and its members
* Be responsible for maintaining/coordinating the Association’s website with the website provider to provide accurate and up-to-date information on the Association and its activities. Ensuring all links and postings are updated in a timely manner and remain current
* Obtain Executive Committee ratification on all decisions, actions and functions proposed or taken
* Perform all other duties relative to the position